

Academic Solutions Academy

Reporting Misconduct by Instructional Personnel & School Administrators

Purpose

Academic Solutions Academy (ASA) is committed to maintaining a safe, professional, and ethical learning environment. All employees, volunteers, parents, and students are expected to report any alleged misconduct by instructional personnel or school administrators that affects the health, safety, or welfare of a student.

Policy Statement

In accordance with Section 1006.061(2), Florida Statutes, ASA posts and maintains on campus and on its website the procedures for reporting alleged misconduct by instructional personnel or school administrators. This policy ensures that all concerns are addressed promptly, confidentially, and in compliance with Florida law.

Reporting Procedures

1. **Who Should Report:**
Any employee, student, parent, volunteer, or member of the public who becomes aware of misconduct involving instructional personnel or school administrators must report it immediately.
2. **How to Report:**
Reports should be made directly to the designated contact person listed below:
 - **Contact Person:** *Andrew Kinlock, Principal*
 - **Phone:** (954) 572-6600
 - **Email:** akinlock@asacharterschools.org
 - **Mailing Address:** Academic Solutions Academy, 10044 Nw31 Street., Coral Springs, FL 33065
3. **Reporting Child Abuse:**
Any suspicion of child abuse, abandonment, or neglect **must** be reported immediately to the **Florida Department of Children and Families (DCF) Abuse Hotline at 1-800-962-2873**.
4. **Confidentiality:**
Reports may be made confidentially, and the identity of the reporter will be protected to the extent permitted by law.
5. **Investigation and Response:**
All allegations will be promptly investigated by the school administration and/or appropriate authorities. Disciplinary action, up to and including termination, may result if misconduct is substantiated.

Penalties for Failure to Report

Instructional personnel or school administrators who knowingly fail to report suspected child abuse or misconduct by another employee may face disciplinary action, including termination, suspension, revocation of certification, and criminal penalties as provided by Florida law.

Posting Requirement

This policy shall be posted visibly at each ASA campus and on the school's official website to ensure accessibility to staff, students, parents, and the public.