

## Process for Parents

### Stakeholders to Provide input at Governing Board Meetings.

Input at Governing Board Meeting:

1. Parents/Stakeholders may also, at any time, request to have an item placed on the Board agenda.
2. This is done by putting the request in writing to Ms. Duncan ([lduncan@asacharterschools.org](mailto:lduncan@asacharterschools.org)) or the board Chair ([maitcheson@asacharterschools.org](mailto:maitcheson@asacharterschools.org)) at least 24 hours before a Board meeting.
3. Once the request is received and reviewed parents/stakeholders will be notified.
4. Parents/Stakeholders will be advised to attend the Board meeting.
5. [The ASA Governing Board meets on the third Wednesday of every month in the ASA Board Room at 2000 West Commercial Blvd. Suite 204, Ft. Lauderdale, FL 33309 at 7:00 p.m.](#)
6. Parents/Stakeholders will be allowed to provide input and address the Governing Board.
7. The Governing Board will respond to parents/stakeholders in a timely manner regarding input.
8. These meetings are open to the public and their participation is encouraged.