



Academic Solutions Academy High School
2000 West Commercial Blvd, Suite 100, Ft. Lauderdale Florida 33309
Ph: 954-572-6600 Fax: 954-572-6444
www.asacharterschools.org

Board of Directors Meeting Minutes

December 15, 2021

- I. **Call to Order:** By Karla Martinez at 7:05 pm.
- II. **Roll Call:** Karla Martinez (Chair-Present-Via phone). Mike Aitcheson (Vice Chair-Present), Nikita De Souza (Secretary-Via phone).
- III. **Others:** Andrew Kinlock (Principal), Via phone Meera Patel (VP Business Dev.)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to approved and Kala Martinez seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None**New Business:**
 - a. Principal reported that the maintenance team is working minor repairs.
 - b. Principal reported that ASA is still doing home visit for those at-risk student.
 - c. Principal reported that the school followed the CDC guidelines for COVID-19.
 - d. Principal reported that ASA is meeting with Pearson Learning for the new Curriculum.
 - e. Principal reported that ASA hired new staff to support the front office.
 - f. Principal reported that the maintenance team are using Fog Machines to clean.
 - g. Chair reported that ASA he is reviewing the update budget and make adjustments
 - h. Chair reported that he will continue to work with the school and assist in areas of needs.
- VII. **Business Managers Financial Report:**
 - a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
 - b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.
- VII. **Principal Report**
 - A. The Principal reported that ASA wants to have Social Worker for both locations.
 - B. The Principal reported that ASA is working on the Hardening Grant Budget.
 - C. The Principal reported that ASA continue to do home visit to ensure attendance.
 - D. The Principal reported that ASA continued with the PAIR testing.

Action and Discussion Items:

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

a. No public comment

II. Next BOD meeting

a. January 19, 2021

III. Adjournment:

Motion to adjourn by Karla Martinez and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 7:45 pm.

The undersigned hereby certifies that he/she is an Officer and / or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 12-15-21

ACADEMIC SOLUTIONS ACADEMY, INC.

A Florida non-for-profit corporation

By: Thelma A. Carter

Date: 1-19-21

Board of Directors Meeting Minutes

February 16, 2022

- I. **Call to Order:** By Karla Martinez at 7:02 pm.
- II. **Roll Call:** Karla Martinez (Chair-Present-Via phone), Mike Aitcheson (Vice Chair-Present), Dave Dixon (Secretary-Via phone).
- III. **Others:** Andrew Kinlock (Principal), Via phone Meera Patel (VP Business Dev.)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to approved and Kala Martinez seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None**New Business:**
 - a. Principal reported that he visited potential new site.
Principal reported that he is working with construction company to address new Site issues.
 - b. Principal reported that the maintenance team is working minor repairs.
 - d. Principal reported that the school will follow the CDC updated guidelines for COVID-19.
 - e. Principal reported that ASA is meeting with Pearson Learning for the new Connexus Curriculum it will be ready for the upcoming school year.
 - g. Principal reported that the maintenance team are using Fog Machines to clean.
 - h. Chair reported that ASA he work with local Municipal to secure necessary document for the new site.
 - i. Chair reported that he will continue to work with the school and assist in areas of needs especially with the new location.
 - j. Chair reported that he continues to review new site information will prepare document for BCPS to approve.
- VII. **Business Managers Financial Report:**
 - a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
 - b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.
- VII. **Principal Report**
 - A. The Principal reported that ASA is working on new site materials.
 - C. The Principal reported that ASA continue to do home visit to ensure attendance.
 - D. The Principal reported that ASA continued with the FAIR testing.

Action and Discussion Items:

Approved: The Board unanimously approved Academic Solutions Academy High School (5028) Charter Agreement from BCPS for the 2022-2027 school year. Motion by Aitcheson; Second by Martinez

Approved: The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) new Governing Board member Dave Dixon as secretary. Martinez; Second by Aitcheson

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

a. No public comment

II. Next BOD meeting

a. February 16, 2022

III. Adjournment:

Motion to adjourn by Karla Martinez and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 7:43 pm.

The undersigned hereby certifies that he/she is an Officer and / or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 1-19-22

ACADEMIC SOLUTIONS ACADEMY, INC.
A Florida non-for-profit corporation

By Michael A. Aitcheson

Date: 2-16-22



Board of Directors Meeting Minutes

June 22, 2022

- I. **Call to Order:** By Mike Aitcheson at 7:02 pm.
- II. **Roll Call:** Mike Aitcheson (Chair-Present), (Charles Chung - Via phone), Dave Dixon (Secretary-Present),
- III. **Others:** Andrew Kinlock (Principal-Present), Via phone Meera Patel (VP Business Dev.)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to approved and Dave Dixon seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None**New Business:**
 - a. Principal reported that ASA hire a Pest control company for new site.
 - b. Principal reported that ASA is still deep cleaning the new site.
 - c. Principal reported that ASA hire a company to clean the pool at new site.
 - e. Vice Chair reported he has been reviewing many bank documents for the new site.
 - g. Chair reported that he ADT should be hire to alarm the new site.
 - h. Chair reported that he was continues to work on many document for approval.
- VII. **Business Managers Financial Report:**
 - a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
 - b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.
 - c. VP of Business Development reported that ASA closed on the new site.
 - d. VP of Business Development reported that she is preparing Financial info for the Independent Auditors.
- VII. **Principal Report**
 - A. The Principal reported that ASA is preparing the 5233 school for new year.
 - B. The Principal reported that ASA is working on New site.
 - C. The Principal reported that ASA graduation was success

Action and Discussion Items:

- I. **Approved:** The Board unanimously approved the VERDEJA, DE ARMAS & TRUJILLO, LLP to performed the (2022-23 Annual Audit) for ASA (5028) and ASA-A (5233). Motion by Dixon; Second by Aitcheson.
- II. **Approved:** The Board unanimously approved Parents Handbook for 2022-2023 school year. Motion by Aitcheson; Second by Dixon.
- III. **Approved:** The Board unanimously approved Students Handbook for 2022-2023 school year. Motion by Dixon; Second by Aitcheson.
- IV. **Approved:** The Board unanimously approved Faculty Handbook for 2022-2023 school year. Motion by Dixon; Second by Aitcheson.
- V. **Approved:** The Board unanimously approved Student Dress Codes for 2022-2023 school year. Motion by Aitcheson; Second by Dixon.

- VI. **Approved:** The Board unanimously approved Faculty Dress Codes for 2022-2023 school year. Motion by Dixon; Second by Aitcheson.
- VII. **Approved:** The Board unanimously approved the Teacher Training Manual for 2022-23 school year. Motion by Dixon; Second by Aitcheson.
- VIII. **Approved:** The Board unanimously approved the Termination of Employment Contracts for Teachers who are unable to obtain teaching certification and have failed the necessary testing to secure such certification. Motion by Aitcheson; Second by Dixon.
- IX. **Approved:** The Board unanimously approved ASA (5028) and ASA-A (5233) to utilized EGIS Insurance. Motion by Dixon; Second by Aitcheson.
- X. **Approved:** The Board unanimously approved the Employment Contracts and Salary increases as indicated in all contracts for 2022-2023 school year including Executive Contracts. Motion by Dixon; Second by Aitcheson.
- XI. **Approved:** The Board unanimously approved ASA (5028) to contract Building Hope to begin Site Plan and Construction or Retrofit the new facility including land purchase. Motion by Dixon; Second by Aitcheson.
- XII. **Approved:** The Board unanimously approved Corporate to reduce Academic Solutions Academy High School (5028) Management fee for the 2021-2022 School year to (0%) if needed. Motion by Dixon; Second by Aitcheson.
- XIII. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to Adopt ASA Parent or guardian notification requirements before an involuntary examination of a minor. Motion by Aitcheson; Second Dixon.
- XIV. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to Adopt ASA Behavior Threat Assessment (BTA) trainings and intervention services. Motion by Aitcheson; Second Chung.
- XV. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to Adopt ASA Parent right to access school safety discipline incident. Motion by Aitcheson; Second Chung.
- XVI. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to Adopt ASA Timely parent notification of threats, unlawful acts or significant emergencies. Motion by Aitcheson; Second Chung.
- XVII. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to Adopt ASA School Safety Requirements and Monitoring. Motion by Aitcheson; Second Chung.
- XVIII. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to Adopt ASA Parent Reunification Plan. Motion by Aitcheson; Second Chung.

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

- a. No public comment

XIX. Next BOD meeting


- a. July 20, 2022

XX. Adjournment:

Motion to adjourn by Dave Dixon and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 8:30 pm.

The undersigned hereby certifies that he/she is an Officer and / or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 6/22/22
ACADEMIC SOLUTIONS ACADEMY, INC.
 A Florida non-for-profit corporation

By: 

Date: 6-22-22



Board of Directors Meeting Minutes

July 20, 2022

- I. **Call to Order:** By Mike Aitcheson at 7:00 pm.
- II. **Roll Call:** Mike Aitcheson (Chair-Present), (Charles Chung - Via phone), Dave Dixon (Secretary-Present),
- III. **Others:** Andrew Kinlock (Principal-Present), Via phone Meera Patel (VP Business Dev.)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to approved and Dave Dixon seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None

New Business:

 - a. Principal reported that ASA met with lawn company as they need to cut grass on west site of property.
 - b. Principal reported that ASA the security monitoring the property.
 - c. Principal reported that ASA as hire a Project Manager to oversee sight for Board.
 - d. Vice Chair reported he has new information regarding new site.
 - e. Vice Chair reported recruitment should start now for new site.
 - f. Chair reported that he reviewing new construction document for new site.
 - g. Chair reported that he will do more site visits as construction continues.
 - h. Principal reported that the ASAH location is in the process of completing Pre-Opening Document.
- VII. **Business Managers Financial Report:**
 - a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
 - b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.
 - c. VP of Business Development reported that ASA closed on the new site.
 - d. VP of Business Development reported that she is preparing Financial info for the Independent Auditors.
 - e. VP of Business Development reported she is interviewing new teachers for the upcoming school year.
- VII. **Principal Report**
 - A. The Principal reported that ASA is started teacher orientation.
 - B. The Principal reported that ASA is working on New site.
 - C. The Principal reported that ASA is preparing to implement Read 180

Action and Discussion Items:

- I. **Approved:** The Board unanimously approved ASA (5028) and ASA-A (5233) to disburse payment for the Annual Audits. Motion by Aitcheson; Second by Dixon.
- II. **Approved:** The Board unanimously approved ASA (5028) and ASA-A (5233) to employ the Ft. Lauderdale Police Department for the Safe School Officer to comply with Florida Statutes 1006.12. Motion by Aitcheson; Second by Dixon.
- III. **Approved:** The Board unanimously approved Academic Solutions Academy High (5028) Corporate Resolutions to Purchase Property at 10044 NW 31st St., Coral Springs and enter into New Loan Agreement. Motion by Aitcheson; Second Dixon
- IV. **Approved:** The Board unanimously approved Academic Solutions Academy High (5028) First Amendment to Pre-Development Services and Reimbursement Agreement. Motion by Aitcheson; Second Dixon
- V. **Approved:** The Board unanimously approved ASAH (5028) Bank Term Sheet for the new School site. Motion by Dixon; Second by Aitcheson

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

a. No public comment

VI. Next BOD meeting

a. August 10, 2022

VII. Adjournment:

Motion to adjourn by Dave Dixon and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 7:49 pm.

The undersigned hereby certifies that he/she is an Officer and / or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 7/20/22
ACADEMIC SOLUTIONS ACADEMY, INC.

A Florida non-for-profit corporation

By: Mark A. Acheson

Date: 8-10-22



Board of Directors Meeting Minutes

October 19, 2022

- I. **Call to Order:** By Mike Aitcheson at 7:02 pm.
- II. **Roll Call:** Mike Aitcheson (Chair-Present), (Charles Chung - Via phone), Dave Dixon (Secretary- Via phone), (Paula Harman-Present)
- III. **Others:** Andrew Kinlock (Principal-Present), Via phone Meera Patel (VP Business Dev-Present)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to approved and Dave Dixon seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None**New Business:**
 - a. Principal reported that ASA that he submitted document for TCO.
 - b. Principal reported that he is still working with Municipal regarding permits.
 - c. Principal reported that ASA is making progress at the new site.
 - d. Vice Chair reported she visited the site and made recommendations for the gym.
 - e. Vice-Chair reported that she doing research on health programs for students.
 - f. Chair reported that he reviewing new construction documents for new site.
 - g. Chair reported that he continues to monitor the project.
 - h. Chair reported that he will continue to visit again before final payments are made.
 - i. Principal reported that the project manager is getting new pricing on additional work.
- VII. **Business Managers Financial Report:**
 - a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
 - b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.
 - c. VP of Business Development reported that she is submitting invoices for App3 for the contractor to get paid from the bank.
 - d. VP of Business Development reported that it is a long process that involved many folks.
- VII. **Principal Report**
 - A. The Principal reported that ASA began testing student.
 - B. The Principal reported that ASA is recruiting for the new site.
 - C. The Principal reported that ASA is working with Cognia for Engagement Review.

Action and Discussion Items:

Approved: The Board unanimously approved Academic Solutions Academy High (5028) TURIN APP 3 payment and invoices. Motion by Dixon; Second Aitcheson

Approved: The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) 2022-2023 Adjusted Budget. Motion Dixon; Second by Aitcheson

Approved: The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) Teacher Salary Increase Allocation (TSIA) for the 2022-2023 Revised Salary Distribution Plan. Motion by Dixon; Second by Aitcheson

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

a. No public comment

VIII. Next BOD meeting

b. November 16, 2022

IX. Adjournment:

Motion to adjourn by Dave Dixon and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 7:53 pm.

The undersigned hereby certifies that he/she is an Officer and / or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 10/19/22
ACADEMIC SOLUTIONS ACADEMY, INC.
A Florida non-for-profit corporation

By: 

Date: 11/16/22



Board of Directors Meeting Minutes

December 21, 2022

- I. **Call to Order:** By Mike Aitcheson at 7:09 pm.
- II. **Roll Call:** Mike Aitcheson (Chair-Present), (Charles Chung - Via phone), Dave Dixon (Secretary- Via phone), (Paula Harman-Present)
- III. **Others:** Andrew Kinlock (Principal-Present), Via phone Meera Patel (VP Business Dev-Present)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to approved and Dave Dixon seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None**New Business:**
 - a. Principal reported that ASA that he received the Certificate of Occupancy.
 - b. Principal reported that Final Fire Inspection was submitted to BCPS.
 - c. Principal reported that ASA a significant portion of the new site is completed.
 - d. Vice Chair reported the site looks well done.
 - f. Vice-Chair reported that she is fine with the work being done on the new site.
 - g. Chair reported that he tours the new site to see the final construction completion.
 - i. Principal reported that the project continues to work with new vendors.
- VII. **Business Managers Financial Report:**
 - a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
 - b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.
 - c. VP of Business Development reported that she is submitting invoices for App4-5 for the contractor to get paid from the bank.
- VII. **Principal Report**
 - A. The Principal reported that ASA is still working on Connexus Program.
 - B. The Principal reported that ASA is working on Grand Opening for new site.
 - C. The Principal reported that ASA is working with Cognia for Engagement Review.

Action and Discussion Items:

Approved: The Board unanimously approved Academic Solutions Academy High (5028) Weight Room invoices for equipment. Motion by Dixon; Second Aitcheson

Approved: The Board unanimously approved Academic Solutions Academy High (5028) TURIN APP 5 payment and invoices for final payment. Motion by Dixon; Second Aitcheson

Approved: The Board unanimously approved Academic Solutions Academy High (5028) Painting Basketball Court invoices for replacement. Motion by Dixon; Second Aitcheson

Approved: The Board unanimously approved Academic Solutions Academy High (5028) invoices for the replacement of the Science room, locker room area, closets and back offices floors. Motion by Dixon; Second Aitcheson

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

a. No public comment

VIII. Next BOD meeting

b. January 18, 2022

IX. Adjournment:

Motion to adjourn by Dave Dixon and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 7:40 pm.

The undersigned hereby certifies that he/she is an Officer and/or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 12/21/22
ACADEMIC SOLUTIONS ACADEMY, INC.

A Florida non-for-profit corporation

By: 

Date: 12/26/22



Board of Directors Meeting Minutes

January 18, 2023

- I. **Call to Order:** By Mike Aitcheson at 7:03 pm.
- II. **Roll Call:** Mike Aitcheson (Chair-Via phone), Dave Dixon (Secretary- Present), (Paula Harman-Present)
- III. **Others:** Andrew Kinlock (Principal-Present), Via phone Meera Patel (VP Business Dev- Present)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to approved and Dave Dixon seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None**New Business:**
 - a. Principal reported that ASA that he received the Health Certificate.
 - b. Principal reported that is working with local schools on recruitment.
 - c. Principal reported that ASA is working with Comcast on Commercial.
 - d. Principal reported that maintenance staff continuities to do minor repairs at both locations.
 - e. Principal reported that cleaning staff continues to disinfect the buildings.
 - d. Vice Chair reported that site still a few more thing to be complete.
 - e. Vice Chair reported that she is willing to work with staff on nutrition when Gym is completed.
 - g. Chair reported that reported that he will work with local folks to lease out the basketball court.
- VII. **Business Managers Financial Report:**
 - a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
 - b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.
 - c. VP of Business Development reported that she is submitting invoices payment to Building Hope and Contractors.
 - d. VP of Business Development reported she continue to work with Bank for compliance paperwork.
- VII. **Principal Report**
 - A. The Principal reported that ASA is still working on Powerschool and Connexus with much difficulties with the integration process.
 - B. The Principal reported that ASA is working on finishing touches to building.
 - C. The Principal reported that ASA is working with Cognia for Engagement Review.

Action and Discussion Items:

1. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) following policies: the FLDOE required policy on handling HB 1557 complaints. Incorporation the HB 1557 policy into ASA parent handbook, the FLDOE required for Online Policy notification for parents, and adopt the suggested bathroom/locker policy that the board chooses to address the FLDOE requirement for such a policy. Motion by Dixon; Second by Aitcheson
2. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to file Annual Reports with the Florida Secretary of State. Motion by Dixon; Second by Aitcheson
3. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) to add LED Lighting by Smart Energy Solutions to the East Wing of the building. Motion by Dixon; Second by Aitcheson
4. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) to Reynolds Technology to add more cameras and run more cabling. Motion by Dixon; Second by Aitcheson
5. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) VP of Business Development to move funds to paid mortgage. Motion by Dixon; Second by Aitcheson

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

a. No public comment

VIII. Next BOD meeting

b. February 15, 2023

IX. Adjournment:

Motion to adjourn by Dave Dixon and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 7:45 pm.

The undersigned hereby certifies that he/she is an Officer and/or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 1/18/22

ACADEMIC SOLUTIONS ACADEMY, INC.

A Florida non-for-profit corporation

By: Michael A. Aitcheson

Date: 2/15/23



Board of Directors Meeting Minutes

March 14, 2023

- I. **Call to Order:** By Mike Aitcheson at 7:02 pm.
- II. **Roll Call:** Mike Aitcheson (Chair-Via phone), Dave Dixon (Secretary- Present), (Paula Harman-Present)
- III. **Others:** Andrew Kinlock (Principal-Present), Via phone Meera Patel (VP Business Dev-Present)
- IV. **Quorum:** A quorum was established.
- V. **Minutes:**
Read and approved minutes. Mike Aitcheson motioned to accept and Dave Dixon seconded. All approved, none opposed.
- VI. **Old Business:**
 - a. None
- New Business:**
 - a. Principal reported that is ASA doing research on completing the weight room.
 - b. Principal reported that ASA is also completed with the gym flooring.
 - c. Principal reported that ASA is doing minor repairs.
 - d. Principal reported that cleaning staff is defogging and disinfecting the buildings.
 - e. Vice Chair reported that she is coming to do a walk through the building.
 - f. Vice Chair reported that she has great ideas for the weight room and equipment.
 - g. Chair reported that reported that we need to have our potential lease termination in writing.
 - h. Chair reported that a reasonable offer should be taking seriously.
 - i. Chair reported that he continues to work on a potential new site.

VII. Business Managers Financial Report:

- a. VP of Business Development reported that ASA Monthly Financial Report was sent out to all Board members for their review.
- b. VP of Business Development reported that ASA Accounting Company has been running Profit/Loss analysis.

VII. Principal Report

- A. The Principal reported that ASA is working on a potential new curriculum.
- B. The Principal reported that ASA continue to do home visit to ensure attendance.
- C. The Principal reported that ASA the Cognia for Engagement Review was completed.
- D. The Principal reported that Congnia continues to request information after the review was completed. This will continue and ASA will have a result withing 90 days.

Action and Discussion Items:

1. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) and Academic Solutions Academy-A (5233) to move funds to match FDIC levels of insurance to various local banks including Credit Unions. Motion by Dixon; Second by Aitcheson
2. **Approved:** The Board unanimously approved Academic Solutions Academy High School (5028) to create a staff lunch room. Motion by Dixon; Second by Aitcheson

Courtesy of the Floor: Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

- a. No public comment

VIII. Next BOD meeting

- b. April 19, 2023

IX. Adjournment:

Motion to adjourn by Dave Dixon and Michael Aitcheson seconded. All approved, none opposed Meeting adjourned at 7:28 pm.

The undersigned hereby certifies that he/she is an Officer and/or Director of Academic Solutions Academy, INC. a not-for-profit corporations organized and exist under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on 3/14/22

ACADEMIC SOLUTIONS ACADEMY, INC.

A Florida non-for-profit corporation

By: Mark A. Cuh

Date: 4/19/23